

GUIDELINES
FOR

Everett Ravens Women's Ice Hockey Team

The Everett Women's Ice Hockey Association was started with the purpose of allowing women and females of all levels and backgrounds the ability to learn the art of ice hockey in a positive and nurturing format with emphasis on skill development, sportsmanship both on and off the ice, advancement of skills, access to training, equipment, and game play. The following guidelines were put in place to help the association meet and exceed its goals and to provide women and youth females with the promises herein.

Guidelines I - Registration fees, Player Status and Attendance Policy:

All players must pay

- Team dues which include player administration costs. This fee also reserves a player place in the club.
- A USA Hockey registration fee must also be paid by each player.

The team dues and registration fees must be paid by the deadline established and communicated by the Treasurer and/or representative of the team. Certain circumstances may allow for a refund. Any request for refunds should be forwarded to the Player Rep to be reviewed by the Board members.

- Full time Goalies are responsible for ½ the cost of team dues and no additional cost for games or tournament fees.
- Special consideration will be given to part time Goalies

Categories for players on the Ravens Team (as stated in Article IV membership of the Bylaws):

- **Association Full Member**: "Full members" is open to everyone who pays dues, travels and participates in hockey practices, competitive tournaments, games and scrimmages (home and away) and who are learning the arts, rules and skills of ice hockey as a sporting activity.
- **Association Game Only Members**: "Game only members" are those who pay a per diem fee to participate in competitive hockey tournaments, games and scrimmages, both home and away should the team be unable to field a complete roster with Full Members and/or Practice Only Members.
- **Associate Member**: "Associate members" are those members who join the association with a desire to support the team in a capacity such as team management; financial supporters, sponsors, and contributors; or those who wish to support the advancement of women's ice hockey among those ethnic, economic and social groups not normally having easy access to the sport.

- **Member Tryout:** This is reserved for those that would like to attend a practice in the interest of joining the hockey association.
 - A \$20.00 fee must be paid and a waiver of liability signed prior to getting on the ice.
 - Due to liability and insurance issues, a USA Hockey registration is also required prior to getting on the ice.

Maximum player attendance at all practices is considered mandatory. If you are unable to attend a practice, please communicate this to a board member as early as possible. At the board's discretion, failure to communicate an absence and or/lack of practice attendance may result in the reduction of that individual's playing time in scheduled games.

Guidelines II – Code of Conduct

Each player should respect both the on-ice and off-ice officials. Should a player abuse, harm, or undermine the authority of an official, action will be taken in the following manner:

- Full investigation into the incident in question by a selected disciplinary board/committee, chosen by the Board.
- Player may be suspended for 1, 2 or 3 games for minor offenses or excused from the team entirely if incident is gross misconduct. This player will also be held responsible for any legal and medical liabilities incurred due to the incident.

Categories for officials are as follows:

On Ice-

- Team Coach
- Other team's coach
- Referee both home and away
- Scorekeeper both home and away
- Linesman both home and away

Off Ice Official-

- Tournament board or board members both home and away
- Team Coach
- Opponent's Team Coach
- Referee Both home and away
- Scorekeeper both home and away
- Linesman both home and away
- Team Manager
- Rink officials

Players may contact the committee if they have complaints or comments about any member of the association regardless of status. If a player in question is currently sitting on the disciplinary committee, a Board member will preside in that player's position for purposes of investigation and decision-making on the issue.

Players should also respect teammates as well as property associated with the team and/or opposing teams and facilities. If a teammate is disrespectful, dishonest, demeaning, abusive, harassing and/or damaging property in any manner the disciplinary committee may suspend the player for a determined amount of time. If behavior continues after a third suspension, player may be excused from the team.

Players are also asked to respect alcohol consumption and the laws governing in regards to facilities, age and laws of the countries we are visiting.

Guidelines III – Board Members and Meetings

- Board member term is October 15th through October 14th of the following year
- The business meeting of the Association's membership shall be held at a time and place as deemed appropriate by the Board of Directors, not less than once per fiscal year.
- Board members will schedule Board meetings at the discretion of the Board
- All members are welcome to attend Board meetings with time allotted to the beginning of each meeting to address member concerns. Member concerns should be coordinated with the Player Rep prior to the Board meeting to allow ample time on the agenda for discussion. Once member concerns have been addressed, team members will be asked to excuse themselves and the remainder of the Board meeting will be closed to Board members only.
- Member concerns, issues and suggestions should be brought to the attention of the Player Rep who will forward along to the Board for review and action as deemed necessary.
- Nominating committee can be less than 3 with Board Member approval by the following methods; email, telephone or written communication.

Guidelines IV – Clinics & Extra training:

- As extra training and/or clinics become available throughout the year, the Board or an elected representative will notify all players of upcoming events and help with registration for events.
- Coaches training and certifications may be reimbursed at the discretion of the Board. Any such requests should be brought to the Board for review.

Guidelines V – Team Travel

- A portion of the hotel room fee for Coaches will be covered by the team.

Guidelines VI – Financial

- The Treasurer or elected Board member can sign bank accounts with one signature with Board approval.
- General funds may be used for special circumstances such as sponsorships at the discretion of the Board.